

**GOVERNMENT OF ARUNACHAL PRADESH  
OFFICE OF THE DEPUTY COMMISSIONER  
WEST KAMENG DISTRICT::BOMDILA.**

No. BN/4930/2009-10

Dated Bomdila, the 12<sup>th</sup>/2010

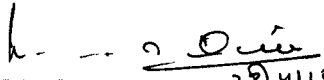
**TENDER NOTICE**

Sealed Tender are invited from suppliers/manufacturers for supply of office stationeries, furniture, equipments and computer items for the establishment of Deputy Commissioner, West Kameng District Bomdila, Arunachal Pradesh. The details of list and specifications of equipments/instruments etc. likely to be purchased is given in Annexure - I.

**TERMS & CONDITION**

1. Tender form can be obtained from the Nazarat Branch of D.C. Office, Bomdila-790001 during office hours on or before 20<sup>th</sup> May .Tender notice and its detail can also be seen by visiting the website <http://westkameg.nic.in>.
2. Tender need to be submitted in sealed cover duly superscribed with 'Tender for office stationeries/furniture, equipments and computer items with tender number' to the Deputy Commissioner, West Kameng District, Bomdila on or before 20<sup>th</sup> May/2010 upto 4.00 P.M through Registered Post/Speed Post/Courier Service/spot delivery and will be opened on 21<sup>st</sup> May/2010 at 11.00AM in DC Office, Bomdila in the presence of intending tenderers.
3. A copy of Notice Inviting tender which includes all terms & condition etc. is to be signed by the intending tenderers and to be enclosed with the tender as acceptance of clauses.
4. Total price quoted shall be inclusive of all taxes, freight and duties applicable. No Agency charge/commission shall be entertained.
5. The price should be quoted in Indian rupee only. Rate quoted should be net against each item per unit basis. Each tenderer shall submit only one tender for stationeries/furniture/office equipment/computer accessories.
6. As the equipments/instruments etc. are meant for office purpose, the maximum possible discount as possible may be given.
7. Tender quoting lowest rates and accepted by the competent authority shall remain valid for a period of atleast 1(one) year from the date of acceptance which can be extended on mutual consent and no claim/demand for price escalation during the period shall be entertained under any plea or excuse.
8. **AWARD OF CONTRACT:** Tender determined to be substantially responsive with the lowest evaluated tender price shall be awarded with supply order in due course.
9. **PAYMENT** shall be made within 30(thirty) days after delivery and successful operational demonstration of the equipments. No request for part payment/advance payment would be acceptable.
10. **TERMS FOR DELIVERY:** Equipments/instruments etc. shall be delivered in D.C. office, Bomdila, West Kameng District (Tel. No. 03782-222021) according to the standard specification and in good condition. Supply order shall be executed within 15(fifteen) days of receiving the supply order.

11. Along with quotation, catalogue/leaflets of the equipments showing the make model number, specification etc. should be included without which they will be rejected
12. Intending tenderers should have atleast three years experience dealing with Govt. supplies of stationeries/furniture/equipments/computer items etc. In this connection copy of such experience certificate should be enclosed with the filled up tender Form.
13. The tender should be accompanied with a Earnest Money Deposit of Rs. 10,000/- (Rupees ten thousand) only in the form of Account Payee Demand Draft/Fixed Deposit Receipt, Banker's Cheque or Bank guarantee form in favour of Deputy Commissioner, West Kameng District, Bomdila payable at State Bank of India, Bomdila (Cheque are not acceptable in any case) failing which tender will stand automatically rejected. The Demand Draft/Fixed Deposits Receipts etc. will be returned to the unsuccessful tenderers after a decision is taken by the Authority.
14. The following Certificates have to be submitted along with the quotation.
  - (1) Copy of Valid Trading Licence.
  - (2) Upto date professional Tax, Sales Tax/VAT, IT clearance Certificate.
15. Normal Commercial warrantee/guarantee of the equipments supplied shall be for a minimum period 12 months from the date of successful demonstration.
16. The Undersigned reserve the right to accept or reject any tender including the lowest one without assigning any reason thereof.

  
(RINCHIN TASHI) 28/4/20  
Deputy Commissioner  
West Kameng District  
Bomdila

ANNEXURE-ALIST OF STATIONARY ITEMS

SI No.	Name Of Items.
1.	Alpin(Best Quality) Per Packet.
2.	Attendance Register(100) Pages Per Pc.
3.	Binding Register(Best Quality) No. 10 Per Pc.
4.	Binding Register(Best Quality) No. 16 Per Pc.
5.	Binding Register(Best Quality) No. 20 Per Pc.
6.	Binding Register(Best Quality) No. 30 Per Pc.
7.	Carbon (Kores) Per Pkt.
8.	Coppier Paper(JK) AW Per Ream
9.	Coppier Paper(JK) FS Per Ream
10.	Canon Fx Roll. 30 mtr Per Pc.
11.	Cello Maxriter Pen Per Pc.
12.	Cello Maxriter Refill Per Pc.
13.	Duplicating Ink(Gestetnet) Per Bottle.
14.	Duplicating Ink(Gestetnet) Per Bottle.
15.	DFC Paper(Best Quality) Per Ream.
16.	Dak Pad Per Pc.
17.	Desk Calender Refill Per Pc.
18.	Envelope SE-4 Per Pkt (50) No.
19.	Envelope SE-5 Per Pkt (50) No.
20.	Envelope SE-6 Per Pkt (50) No.
21.	Envelope SE-7 Per Pkt (50) No.
22.	Envelope SE-8 (cloth coated)(50) No.
23.	Eraser(small) Per Pc.
24.	Engagement Pad Per Pc.
25.	FC paper (Best Quality) Per Ream.
26.	File Cover (Best Quality) Per Pc.
27.	File Board (Best Quality) Per Pc.
28.	File Cover with Printing Pc.
29.	File Folder Per Pc.
30.	Gems Clip(Best Quality) Per Pkt.
31.	Gum Liquid(750 ml) Per Btl.
32.	Gum Liquid (60 ml) Per Btl.
33.	Jotter Ball Pen(Red) Per Pc.
34.	Jotter Ball Pen(Blue) Per Pc.
35.	Note Book (Neelgagan) Per Pc.
36.	Napthaline Ball Per Nos.
37.	Notesheet (Best Quality) Per Ream.
38.	Pin Cushion Per Pc.
39.	Pen Stand with 2 Pen Per Pc.

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40.	Peon Book(200Pages) Per Pc.
41.	Pen Stand with 4 Pen Per Pc.
42.	Permanent Marker Pen Per Pc.
43.	Paper Cutting Knife Per Pc.
44.	Plastic File Tray(Best Quality) Per Pc.
45.	Page Marker.
46.	Poker Paper Weight Roler Per Pc.
47.	Pen Holder (Jotter) Per Pc.
48.	Stencil Paper (Best Quality) Per Sheet.
49.	Stencil Paper Pencil Per No.
50.	Stencil Paper Plate(Best Quality) Per Pc.
51.	Stapler Machine Big(24x6) Per Pc.
52.	Stapler Machine Small Per Pc.
53.	Stapler Pin (Big) Per Pkt.
54.	Stapler Pin (Big) Per Pkt.
55.	Pilot Pen.
56.	Pilot Pen Refill.
57.	Correcting Fluid (red) Kores.
58.	Correcting Fluid (blue) Kores

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## LIST OF COMPUTER ITEMS

	Name of Items
1.	DVD,CD.
2.	Coputer Printer (Clour) Per No.
3.	Colour Printer Per No.
4.	Ribon Cartridge (TVS MSP) Per Pc.
5.	Xerox Toner (1 ltr) Pe Btl
6.	Computer Printer with Fax (HP/Epson) Per Pc.
7.	Computer Printer with Copier and Scanner (HP/Canon/Samsung/Epson).Per Pc.
8.	Toner (Refill).Per Pc.
9.	Cartridge (Refilling).Per Pc.
10.	Pen Drive Per Pc.
11.	Laser Printer (HP/Canon/Samsung/Epson) Per Pc.
12.	Cat Cable Per mtr. (CAT-5/CAT-6)
13.	Connectors RJ 45 Per Pc.
14.	Computer Set -HCL,H.P,ACER,LENOVO COMPAQ. Configuration Intel 13 processor, 2GB RAM,HARD DISC-160GB/320 GB.

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## LIST OF OFFICE FURNITURE ITEMS.

SL.NO.	Name of Items
1.	Book shelf steel (4 shelf) per nos.
2.	Book shelf steel (4 self)with Glas Door per no.
3.	Curtain cloth (Best Quality) per mtr with Sample
4.	Chair Cussion (18"X18"X3) Per Pc.
5.	Computer Chair Per No.
6.	Computer Table Per No.
7.	Executive Chair Per No.
8.	Executive Table Per No.
9.	Full Secy Table Per No.
10.	Hydraulic door closer per pc.
11.	Half Secy Table Per No.
12.	Plastic Chair (Neel Kamal) Per Pc.
13.	PVC Carpet Per mtr.
14.	Jut Carpet per mtr.
15.	Synthetic/Woollen Carpet Per mtr.
16.	Revolving Chair Per Nos.
17.	Sofa Set Ordinary.
18.	Sofa Set Standard.
19.	Steel Almirah Full (Godrej) Per No.
20.	Steel Almirah Medium (Godrej) Per No.
21.	Steel Almirah Small (Godrej) Per No.
22.	Table Glass (24X34) Per No.
23.	Table Glass (36X24) Per Pc.
24.	Table Glass (24X8) Per Pc.

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